



Mahatma Gandhi Medical College & Hospital

MAHATMA GANDHI UNIVERSITY OF MEDICAL SCIENCES & TECHNOLOGY, JAIPUR

(Sponsoring Body : India Education Trust)

RIICO Institutional Area, Sitapura, Tonk Road, JAIPUR – 302 022 (Raj.) INDIA

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No./MGMCH/Estt./2026/27031

Date: 05.09.2026

OFFICE ORDER

In compliance with the directions of the **National Medical Commission (NMC)** vide Circular/Communication No. NMC/U-11021/24204/PwBD/2026 dated 03.09.2026, regarding the Constitution of **Enabling Units for Persons with Benchmark Disabilities (PwBD)**, an **Enabling Unit for Persons with Benchmark Disabilities (PwBD)** is hereby constituted in the Institution with immediate effect.

The composition of the Enabling Unit shall be as follows:

S. No.	Name of Faculty Member	Designation	Role
1.	Dr. Manoj Lakhotia	Dean, Principal & Controller	Chairperson
2.	Dr Sudha Sarna	PHOD, Palliative Medicine	SPOC / Member Secretary
3.	Dr. R. S. Jain	PHOD, Neurology	Member
4.	Dr. Rajaat Vohra	PHOD, Community Medicine	Member
5.	Dr. Puneet Rijhwani	PHOD, General Medicine	Member
6.	Dr. C.P. Gupta	PHOD, Ophthalmology	Member
7.	Dr. Devendra Lakhotia	PHOD, Orthohpedics	Member
8.	Dr. Paresh Kumar Sukhani	PHOD, Radio-Diagnosis	Member
9.	Dr. Priya Marwah	Professor, Paediatrics	Member

Single Point of Contact (SPOC)

Name	Designation	Official Email	Mobile No.
Dr. Sudha Sarna	Professor & HoD, Palliative Medicine	drsudhasarna@mgumst.org	9950834414

Functions of the Enabling Unit: The **Enabling Unit** shall function as a **single point of contact** for students with benchmark disabilities and shall facilitate:

1. **Reasonable accommodation** for PwBD students.
2. **Academic and clinical support**, wherever required.
3. **Barrier-free access** to academic, clinical and institutional facilities.
4. Coordination with the concerned authorities/departments for necessary support;
5. Receiving and addressing requests/grievances relating to disability-related support.
6. Maintaining appropriate **records of requests received and accommodations provided**, while ensuring confidentiality and non-discrimination.

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7. Dissemination of information regarding the Enabling Unit to students through the **institutional website, notice boards and other appropriate channels.**
8. Any other activity necessary for ensuring an accessible and inclusive learning environment for PwBD students.

The Enabling Unit shall remain **functional and accessible to students** and shall undertake such other activities as may be necessary to facilitate an inclusive and accessible academic environment for students with benchmark disabilities.

This Office Order shall come into force with immediate effect.

(Dr. Manoj Lakhotia)
Principal & Controller

Copy forwarded for information and necessary action to:

- P.S. to the President, MGUMST
- P.S. to the Pro President, MGUMST
- P.S. to the Registrar, MGUMST
- Dr. Sudha Sarna, Professor & HoD, Dept. Of Palliative Medicine
- All the Heads of the Departments
- All Members of the Enabling Unit
- Medical Director cum Medical Superintendent, MGMC
- For Website Upload /Notice Board
- Guard File

(Dr. Manoj Lakhotia)
Principal & Controller